

# OAKFUSKEE

## CONSERVATION CENTER

Pricing Guide	Entire Room 350-400 people	2/3 Room 200 or less people	1/3 Room 100 or less people	Ceremony** (add-on to existing rental)
Monday - Thursday*	\$1,750	\$1,250	\$1000	\$500
Friday and Sunday	\$7,000	\$6,000	\$4,000	\$500
Saturday	\$8,000	n/a	n/a	\$500
Non-profit Organizations	\$1,250	\$1000	\$750	n/a

\*A wedding or reception on a Monday-Thursday will have a \$1,000 fee added to the grand total.

\*\*Ceremony fee includes one hour of rehearsal time on a day other than the wedding date.

If rental includes both Friday and Saturday, a \$1000 discount is applied.

### Oakfuskee Rental Includes:

- 700 X back chairs
- 35 60" round tables
- 12 8-foot rectangular tables
- 10 30" high top tables
- 4 portable bars
- Staff member onsite for event
- Use of Prep Kitchen
- Microphones and podium
- TV for videos, power point, etc.
- Wi-fi/internet
- Set up and break down of furniture
- Sound System
- Use of building from 8 am - 12 am

### Additional Fees

- \$15 per table fee for tablecloths. White, ivory and black available. Cost includes cloth napkin.
- If serving alcohol, a one-day special event liability insurance is required. It is approximately \$150.
- Police officer required for extra security. \$40 an hour when alcohol is served.
- Wedding Planning / Day of Coordinator - Ask Anna for additional information.

### FREQUENTLY ASKED QUESTIONS

- Prep kitchen is equipped with refrigerator, freezer, ice machine, rolling carts, warmer, and prep space.
- Oakfuskee allows customers to use their own vendors. A vendor list can be given upon request.
- A 20% deposit is required to hold the date for the event. The deposit is non-refundable but will be reimbursed if the reserved date is rebooked. The remaining 80% is due 30 days prior to the event.
- The Ceremony package includes up to 350 chairs set up outside for the Ceremony, use of the brides suite and grooms lounge.
- If a holiday falls on a Monday-Thursday, it will have Friday pricing. If December 31 falls on a day other than Saturday, the rate for December 31 will have Saturday pricing. Oakfuskee will be closed on New Years day, the Fourth of July, Thanksgiving day and Christmas day.